

CITY OF COTTLEVILLE
OLD TOWN HISTORIC DISTRICT COMMISSION MINUTES
JULY 6, 2026

The Old Town Historic Commission held their meeting at City Hall in the boardroom located at 5490 5th Street Cottleville, Missouri.

The Pledge of Allegiance was recited.

Chairman Lewis called the meeting to order 5:30pm.

Amy Lewis, City Clerk called roll and those present at roll call were:

Chairman Scott Lewis	Present
Dan Define	Absent
Mayor Stephen Thompson	Present
Gina Ralston	Present
John Stiles	Present
Steve Lierman	Present
Melissa Tasios	Present

There were six (6) members present and one (1) absent for the meeting.

Minutes

John Stiles moved to approve June 1, 2026 minutes. Melissa Tasios seconded the motion. Motion was carried out with the affirmative votes of six (6) members. There were no nay votes and no abstentions.

Reports from the Commission Members/Announcements

During this time, the Mayor read a proclamation recognizing Gina Ralston for her years of dedicated service to the City of Cottleville and the Old Town Historic Commission.

Chairman Lewis stated that the Cottleville-Weldon Spring Chapter of the St. Charles County Historical Society has prepared an activity book geared toward third- and fourth-grade students that highlights the history of the Cottleville-Weldon Spring area. He further stated that the organization is seeking sponsors to help cover the cost of printing the books and distributing them to local students.

Chairman Lewis also announced that the activities held in Cottleville in celebration of America's 250th Anniversary were outstanding and that he greatly enjoyed participating in the events. He expressed his appreciation to all of the volunteers who helped make the celebration a success.

Public Comment on Agenda Items

None.

Old Business

A. Certificate of Appropriateness Application at 5372 St. Charles St., Cottleville,

Missouri, 63304 (Frankie Martin's Garden), Michelle Hanson, General Manager and Applicant; for: Two (2) detached accessory structures used for beverage services.

The applicant was not present for the meeting. The item remained tabled.

Melissa Tasio inquired if the shed should be moved in and out to be used only during the busy season.

- A. Certificate of Appropriateness Application at Vacant Lot - Pitman's Addition Cottleville Resubdivision Lot 1A (adjacent to 5324 Hwy N, Circle of Advisors Securus) for an Outdoor Patio Venue with Food, Beverages, and Entertainment. Chris Shreves, Owner and Applicant.

Chris Shreves, the applicant, was present for the meeting. He discussed his desire to construct a patio seating area with a stone wall on the grassy lot next to Securus, across from the Oak Street Inn and Lounge. He stated that the proposed outdoor area would serve as the Oak Street Inn Courtyard.

Mr. Shreves outlined several possible features, including a small stage for acoustic style music since the hotel is nearby, a patio television, an outdoor pizza oven and/or fireplace, semi-permanent sunshades or large umbrellas, monument of some kind, landscaping or greenery and outdoor accent lighting. He stated that the project would utilize brick, stone, and stamped concrete. He noted that it may include a metal roof of some of the seating, although the partial trellis shown over the bar-style seating area may not be included. He further stated he did not want an fencing. Chairman Lewis suggested using a false building front. It was noted a restroom, and trash area would be provided.

The applicant also stated that he would like to obtain approval for the proposed use. The Chairman and Mr. Padella, City Administrator asked the applicant to refer to the memorandum previously provided, noting that the Commission's consideration this evening was limited to exterior elevations, building materials, and related design elements.

It was the consensus of the Commission that the 3D style two-color elevations provided tonight were not sufficient to grant approval at this time; however, the Commission expressed support for the overall concept. The Commission requested that specific building materials be identified and noted that any changes to the approved final plans would need to be brought back before the Commission for consideration.

Mr. Shreves offered to use black shingles in place of the proposed metal roof or any other material the Commission would like. The Commission also noted that the proposed bar-height counter would most likely not be permitted to open directly toward the sidewalk area and that would require revisions.

John Stiles tabled item A above. Steve Liermann seconded the motion. Motion was carried by affirmative votes of six (6) members. There were no nay votes and no abstentions.

Additional Discussion

City Administrator Michael Padella announced the following training opportunities available to Commission members:

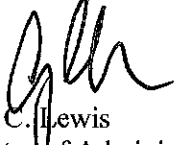
- Association for Preservation Technology International (APT) Webinar – August 25
- National Alliance of Preservation Commissions (NAPC) Forum – Minneapolis, MN, July 22–26
- Missouri Main Street Connection – Springfield, MO, July 29–31
- Missouri Preservation – Lebanon, MO, September 14–16

Next Meeting – August 3, 2026

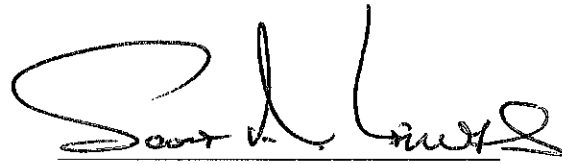
Adjournment

John Stiles moved to adjourn the meeting. Steve Liermann seconded the motion. Motion was carried by affirmative votes of six (6) members. There were no nay votes and no abstentions. 6:23pm

Respectfully Submitted,


Amy C. Lewis
Director of Administrative Services
City Clerk, MPCC, CMC, CMO

Approval Date: 8/3/24


Chairman Scott Lewis