

**CITY OF COTTLEVILLE
PARKS AND RECREATION ADVISORY COMMITTEE MEETING
WEDNESDAY, JUNE 10, 2026**

The Parks and Recreation Committee held their meeting in Scott A. Lewis Park Pavilion 1 located at 1000 Scott A. Lewis Lane Cottleville, Missouri.

The pledge of allegiance was recited.

The meeting was called to order at 6:34p.m.

Amy Lewis, City Clerk called roll and those present at roll call were:

Andy Brown	Present
Jamie Goodwin	Present
LeaAnn Grimshaw	Present
Scott Liebel	Absent
Scott Rodgers	Present
Alderman Mike Krekeler	Present (Aldermanic Representative)

There were five (5) members present and one (1) absent. Michael Padella, City Administrator, a non – voting member of the Parks and Recreation Advisory Committee was also present.

Review and Approval of Minutes:

A. PRAC Work Session Meeting 05/13/26

B. PRAC Regular Meeting 05/13/26

Mike Krekeler moved to approve the above minutes. Scott Rodgers seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

Public Comment on Agenda Item(s)

Nothing at this time.

Member Reports and Announcements

Scott Rodgers stated he has researched a good date for a PRAC family camp out and star gazing night on Kochanski Multi Sports Field when the moon will be 97.5% full which is on October 24th with sunset at 6:23pm.

Old Business

- A. Bank Stabilization Project for Harmony Lake and/or Buchheit Lake
 - i. Discuss project goals and objectives
 - ii. Seek professional services for design, engineering cost estimates, and bid documents

Jamie Goodwin previously provided the City a handout about the above project. LeaAnn Grimshaw moved to recommend the above project to the Board of Aldermen with Jamie Goodwin's recommendations. Scott Rodgers seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

- B. Dardenne Blueway: Kayak Access Landing and Stormwater Drainage Improvements Project
 - i. Letter of Interest & Request for Qualifications (RFQ) for professional engineering services; Update.

Mr. Padella reported Logic & Intuition was the only firm to submit a LOI and RFQ for this project.

C. Multipurpose trail connection to Scott A. Lewis Park

Discussion was held regarding a possible trail connection under Mid Rivers Mall Drive and the need for it to be budgeted for consideration, which would include design and construction work. It was also noted it should be part of the Comprehensive Plan Process.

D. Tree City USA Designation - Next Steps:

- i. Review Draft Tree Care Ordinance
- ii. Review Draft Arbor Day Proclamation

Drafts of the above were provided by City staff.

LeaAnn Grimshaw moved to recommend an Arbor Day proclamation and Tree Care Ordinance be adopted by the City. Jamie Goodwin seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

It was further noted the PARC Committee may plan an Arbor Day event later this year as part of the Twilight Tuesday program.

E. Comprehensive Planning Process - Review & Submit Recommendations for the Pedestrian Crossing, Trails, Greenways, & Environmentally Sensitive Areas Planning Map.

It was noted that more work is to be done regarding this item.

F. Training and Continuing Education Opportunities for Parks Maintenance Employees: Horticulture and Land Maintenance.

LeaAnn Grimshaw shared some training opportunities available for City parks and public works employees.

Mike Krekeler moved to recommend City parks staff seek training. Scott Rodgers seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

G. Develop a strategy and prioritization plan to address invasive species within the public parks system.

Mike Krekeler provided some maps showing some areas to start removing evasive species from City parks. Several Committee members suggested having a full plan in place before starting.

H. Tree replacement verse new tree plantings: Develop a Best Practices Guide and General Planting Placement and Care Plan.

It was noted that a work on a map showing locations available for memorial trees is underway.

I. Family Camp Out Night in the Park.

It was noted the St. Charels County Library District may have telescopes that can be used for the event. City Staff suggested partnering with St. Charles County Parks if they have done such an event before. It was noted City staff can provide an online sign-up link and flyer for the event but the PRAC committee members will need to volunteer at the event.

Scott Rodgers moved to recommend PRAC to conduct a family camp out night including star gazing on 10/24. Andy Brown seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

J. Twilight Tuesday Event on June 16, 2026- Update.

City staff updated PRAC on the America 250 event coming up and suggested members attend.

New Business

A. Highlights of the PRAC Work Session Tour of Scott A. Lewis Park.

It was noted Andy Brown plans to use an application to map out the location and length of the unimproved pathways in Scott A. Lewis Park that have recently been cleared by a resident.

B. Water bottle fillers in Parks

LeaAnn Grimshaw requested the City consider water bottle fillers in all City parks that don't have them. Some discussion was held regarding whether there is an upgrade or modification that could be added to current fountains.

LeaAnn Grimshaw moved to recommend approval of the City exploring adding bottle fillers. Andy Brown seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

C. Hansen Park property boundary and access/maintenance easements

Mr. Padella provided maps in relation to the above item, and it was noted to be Mercy's property. However, he planned to investigate if there are any easements that exist.

D. Legacy Park (parking) island upkeep.

The PRAC members noted the parking lot mulched islands in Legacy Park need upkeep and plantings.

E. Legacy Park (parking) island sponsorship idea.

LeaAnn Grimshaw suggested each island could be sponsored by a person or business. It was noted the City has a budget line item for improvement such as this.

F. Parks' tree inventory documentation on app.

It was noted City staff will work on this in house if time permits.

G. Future Donation/Gift Tree/Bench locations on app.

It was noted PRAC Committee members are still working on this app or map.

H. Establishment of the Tim Wilmarth Nature Trail.

LeaAnn Grimshaw suggested signage for the unimproved cleared pathways or trails in Scott A. Lewis Park that have been done by resident Tim Wilmarth.

I. Development & Enhancement of a Second Community Garden Area in Legacy Park.

Discussion was held regarding enlarging the community garden area to include an area that is no longer used by a local resident. Scott Rodgers suggested considering developing another type of garden in that space such as a Zen garden.

Andy Brown moved to recommend approval of expanding the City' community garden area. Mike Krekeler seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

J. Vantage Lake Bank Stabilization Project - Project Status and Close Out.

Discussion was held regarding the green mesh installed by the contractor as part of the project to stabilize the lake banks and promote grass establishment. Concerns were raised that the mesh is made of plastic and becomes fragmented when struck by mowing equipment. It was noted that the material is an industry-standard erosion control product and was installed in accordance with the manufacturer's specifications. At this time, the contractor does not intend to remove the mesh.

K. Parks & Recreation Staffing Analysis and Benchmark Review.

Mr. Padella, provided a comparison of park staffing levels, park acreage, and employee duties among neighboring cities. The comparison indicated that the City of Cottleville is currently understaffed in both the Parks and Public Works Departments when compared to similar communities. It was further noted that Cottleville's Parks and Public Works employees are also responsible for building maintenance duties, which increases their overall workload and further impacts staffing capacity.

Other Discussion

Amy Lewis stated she has investigated adding another kayak locker at Vantage Lake, but the adjacent HOA owns most of the property near the parking lot and rock landing area.

It was noted member bios are needed for future Enews additions.

It was also noted there is a one-member vacancy on the PRAC.

Closed Session

Motion was made by Mike Krekeler to go into closed session at the pavilion, seconded by Scott Rodgers at 8:30p.m., pursuant to 610.021 RSMo Litigation. Motion was carried by affirmative votes of five (5) Aldermen. There were no nay votes and no abstentions.

Amy Lewis, City Clerk called roll:

Andy Brown	Yes
Jamie Goodwin	Yes
LeaAnn Grimshaw	Yes
Scott Rodgers	Yes
Alderman Mike Krekeler	Yes

LeaAnn Grimshaw moved to adjourn the closed session. Scott Rodgers seconded the motion. Motion was carried by affirmative votes of four (4) members There were no nay votes and no abstentions. 9:04pm

Andy Brown left the meeting during the closed session.

Mike Krekeler moved to adjourn the work session meeting. Scott Rodgers seconded the motion. The motion was carried with four (4) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

The meeting adjourned at 9:04pm.

Respectfully submitted,

Amy C. Lewis
Director of Administrative Services
City Clerk, MPCC, CMC, CMO

Chairman Mike Krekeler

Approval Date: _____

**CITY OF COTTLEVILLE
PARKS AND RECREATION ADVISORY COMMITTEE
WORK SESSION MEETING
WEDNESDAY, JUNE 10, 2026**

The Parks and Recreation Committee held their meeting in Scott A. Lewis Park located at 1000 Scott A. Lewis Lane Cottleville, Missouri.

The meeting was called to order at 5:40p.m.

Amy Lewis, City Clerk called roll and those present at roll call were:

Andy Brown	Present
Jamie Goodwin	Present
LeaAnn Grimshaw	Present
Scott Liebel	Absent
Scott Rodgers	Present
Alderman Mike Krekeler	Present (Aldermanic Representative)

There were five (5) members present and one (1) absent. Michael Padella, City Administrator, a non – voting member of the Parks and Recreation Advisory Committee was also present. Mayor Stephen Thompson also attended the work session meeting.

Tour of Scott A. Lewis Park (meeting at Pavilion 1 in Scott A. Lewis Park to begin the tour then taking golf carts and/or walking to complete the tour; will end back at Pavilion.

Tim Wilmarth, a local resident, was also present at the work session and shared information regarding his ongoing work to clear and maintain some unimproved pathways and trails within Scott A. Lewis Park and near Buchheit Lake.

Committee members noted several dead trees in the Scott A. Lewis Park parking lot that will need to be replaced. The Committee and City staff conducted a tour of Scott A. Lewis Park, reviewing both the paved and unimproved trail areas. During the tour, they identified several drainage and ditch areas that may require improvements, as well as an abandoned electrical panel that should be removed.

It was suggested that signage be installed along the unimproved trails to better identify and designate the trail routes. The group also visited a creek overlook area and traveled near the rear of the pet adoption area, where discussion occurred regarding the potential for a future trail connection beneath Mid Rivers Mall Drive.

Discuss observations from the tour of Scott A. Lewis Park and connecting trail concepts.

The Committee and City staff arrived back at the pavilion but nothing further at this time.

Review & Discuss Tentative PRAC Regular Agenda Items.

Nothing further at this time.

Communications from PRAC Member

Nothing further at this time.

Miscellaneous Discussion

Nothing further at this time.

Mike Krekeler moved to adjourn the work session meeting. Scott Rodgers seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Amy C. Lewis
City Clerk, MPCC, CMC, CMO

Chairman Mike Krekeler

Approval Date: _____

[Faint, illegible text, possibly a signature or stamp]