

**CITY OF COTTLEVILLE
PARKS AND RECREATION ADVISORY COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 9, 2026**

The Parks and Recreation Committee held their meeting in Scott A. Lewis Park located at 5490 5th Street Cottleville, Missouri in the Boardroom.

The meeting was called to order at 5:39p.m.

Amy Lewis, City Clerk called roll and those present at roll call were:

Andy Brown	Absent
Jamie Goodwin	Present
LeaAnn Grimshaw	Present
Scott Liebel	Present
Scott Rodgers	Present
Alderman Mike Krekeler	Present (Aldermanic Representative)

There were five (5) members present and one (1) absent. Michael Padella, City Administrator, a non – voting member of the Parks and Recreation Advisory Committee was also present.

Minutes

- A. PARC Work Session Meeting 07/08/26
- B. PARC Special Work Session 07/25/26 (Honeysuckle Hack Activity)

Scott Liebel moved to approve the July 8th and 25th minutes. Scott Rodgers seconded the motion. The motion was carried with five (5) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

Public Comment on Agenda Item(s)

Tim Wilmarth was present for the meeting and described some of the work he has been doing in Scott A. Lewis Park.

Member Reports and Announcements

It was noted the recent honey suckle hack at Scott A, Lewis Park was a success.

Old Business:

- A. Family Camp Out & Star Gazing Night in Legacy Park on October 24th.

A flyer was provided to the Committee members, and it was noted a supply and needs list should be turned in well before the event. Event details were reviewed and Micheal Padella, City Administrator provided a memo outlining the same. Some details to be added were to recommend bringing yard games, featuring a guided night hike and listing quiet hour as 11pm.

- B. Legacy Park (parking) island upkeep
 - i. Legacy Park (parking) island sponsorship opportunities

Jamie Goodwin stated as time permits, she would develop a Legacy Park parking lot island landscape plan including sponsorship levels, signage and permitted plant types.

- C. Parks' tree inventory documentation – develop an ESRI app
 - i. Future Donation/Gift Tree/Bench locations as part of ESRI app

LeaAnn Grimshaw stated she was working on a map outlining memorial tree and bench locations featuring existing, proposed and future locations as well as tree types.

D. Arbor Day Event at Scott A. Lewis Park on October 13th.

LeaAnn Grimshaw announced the ceremonial tree planting will include a donated Kentucky Coffee tree. She further noted the event will feature some educational activities, tours, drawings and educational tables with Master gardeners, Missouri Conservation, Joe Blackburn, Wild Ones, and more.

E. Develop a Natural Planting Plan for excess right-of-way areas.

There was nothing additional to report at this time. However, it was noted that a wildflower or native planting plan is still needed for the area along Highway N at Dardenne Farms and Manor of Meadow Lakes.

Scott Liebel left the meeting at 6:28pm.

New Business

A. Kayak Access Landing Project in Legacy Park – Engineering Services Cost Estimate and Alternative Options.

It was noted that an engineering firm has been selected and design work has begun with potential cost at 230,000.00. The total project with construction is currently estimated to potentially exceed \$1 million. At this time, the consultant has not separated out the drainage portion of the project, which may be evaluated separately. Some discussion was held regarding Lone Wolf Park access, applying for grants and partnerships, corp permitting, etc. Also using a box culvert instead of a bridge was discussed.

B. Second Community Garden Area in Legacy Park – Develop Concept Layout.

Michael Padella, City Administrator, presented a concept plan for a new and expanded community garden area. It was noted that the project would require volunteers to assist with some of the work, and Eagle Scout projects could potentially be utilized to help with improvements. The committee members expressed their support for the proposed plan. Jamie Goodwin offered to assist with coordinating volunteers for this project.

C. Review interim location map that identifies locations to plant Forest ReLeaf Communitree trees and other donated/memorial items in the Parks System.

LeaAnn Grimshaw reported she and Mary Ann Fink are working on a map identifying areas some of the Forest ReLeaf trees could be planted mostly in Scott A. Lewis Park.

D. Sunflower Food Plots for Legacy Park (north) Initiative.

This initiative was suggested and supported by City staff. Michael Padella, City Administrator, shared a map identifying potential areas where sunflowers could be planted along the Warren G. Cottle Trail. City staff would begin preparing the area for planting next year. There was some discussion regarding the parking lot area near Harmony Lake and the Warren G. Cottle Trail being owned by the local subdivision HOA. It was noted it may get more use if a kayak rental kiosk is place nearby.

E. Tree Stewardship Program Proposal.

LeaAnn Grimshaw reported she wanted to develop a Tree Stewardship Program and would like Mary Ann Fink, a volunteer, to lead the program. It was noted the program could include fostering or adopting a tree.

LeaAnn Grimshaw moved to recommend supporting the Tree Stewardship Program lead by Mary Ann Fink. Scott Rodgers seconded the motion. The motion was carried with four (4) affirmative votes. There were no (0) nay votes, and zero (0) abstentions

F. Invasive Bradford Pear Removal Initiative at Harmony Lake – September 10th.

Jamie Goodwin moved to recommend supporting the Bradford Pear Removal Initiative at Harmony Lake. Scott Rodgers seconded the motion. The motion was carried with four (4) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

Other Discussion

- A. Training and Continuing Education Opportunities:
 - i. Joined the Missouri Parks & Recreation Association (MPRA)
 - 1. MPRA Region 4 (Southeast) Conference November 12th.
 - 2. MPRA Annual Conference February 16-19, 2027.
 - ii. Chainsaw Safety Workshop hosted by the St. Charles County Extension Office:
 - 1. Online Sessions November 5th, 12th, and 19th
 - 2. Field Session November 21st

City Administrator Michael Padella announced the training opportunities listed above for members and volunteers working in the parks. It was noted that the City encourages participation in a chainsaw safety class to help promote safe practices and reduce liability to the City.

B. PARC Member Group Picture

No action due to two member absent.

Closed Session

Motion was made by Alderman Mike Krekler, seconded by Scott Rodgers to go into closed session at 7:48p.m., pursuant to 610.021 RSMo Real Estate. Motion was carried by affirmative votes of four (4) members. There were no nay votes and no abstentions. Amy Lewis, City Clerk called roll:

Scott Rodgers	Yea
Alderman Mike Krekler	Yea
Jamie Goodwin	Yea
LeaAnn Grimshaw	Yea

On motion of Scott Rodgers seconded by Jamie Goodwin to exit the closed session and return to the open meeting at 8:37 pm. Motion was carried by affirmative votes of four (4) members.

Next meeting: October 14, 2026

LeaAnn Grimshaw moved to adjourn the meeting. Scott Rodgers seconded the motion. The motion was carried with four (4) affirmative votes. There were no (0) nay votes, and zero (0) abstentions.

The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Amy C. Lewis
City Clerk, MPCC, CMC, CMO

Chairman Mike Krekler

Approval Date: _____