

**Peddler/Solicitor/Canvasser  
Identification Card / Permit Application**



Name of Applicant \_\_\_\_\_

Current Address \_\_\_\_\_

Local Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Drivers License #: \_\_\_\_\_

**Applicant's Previous Address(es) for the Past 3 Years:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant Representing (if other than self)**

Individual  Firm  Corporation  Organization  Association  Group

Applicant Representing \_\_\_\_\_

Permanent Address \_\_\_\_\_

Local Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Owner/Manager Email Address \_\_\_\_\_ Owner/Manager Cell Phone \_\_\_\_\_

Website: \_\_\_\_\_

**Brief description of the proposed activity related to this application:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List any vehicles which will be used by person for whom a card is requested:**

Motor vehicle make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

State/License Number: \_\_\_\_\_

Motor vehicle make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

State/License Number: \_\_\_\_\_

Select a box for the permit type you wish to apply for:

**PEDDLER'S PERMIT - \$7.50 per day per person/applicant**

**Peddler's Permit:** Primary purpose is to attempt to make personal contact to sell a good or service.

**SOLICITOR'S PERMIT - \$7.50 per day per person/applicant**

**Solicitor's Permit:** Primary purpose is to attempt to make personal contact to obtain donations for a patriotic, philanthropic, social service, welfare, benevolent, educational, civic, fraternal, charitable, political, religious, etc. OR to distribute a handbill or flyer advertising a commercial event or service.

**CANVASSER'S PERMIT – NO FEE**

**Canvasser's Permit:** Primary purpose is to attempt to make personal contact to enlist support for or against a religion, philosophy, ideology, political party; OR to distribute a handbill or flyer for such purpose.

**DATES:**

Dates peddling/soliciting to occur: _____	Total # of days: _____	Total Due: \$ _____
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**Check List – Attach copies of the following where applicable:**

- Copy of Driver's license, State ID, or Passport
- Copy of local current Business License
- Copy of Missouri State Business Registration
- Copy of Missouri Tax ID number
- Copy of Missouri Retail Sales Tax License authorizing sales within Cottleville for goods or taxable services
- Original Criminal Background check obtained at [www.machs.mo.gov](http://www.machs.mo.gov) (Must be current within 30 days of this application.)
- Flyer or copy of literature to be distributed.

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**RULES AND REGULATIONS REGARDING PEDDLERS, SOLICITORS AND CANVASSERS**

The following, is in part, Ordinance No. 925 of the City of Cottleville and says to:

**SECTION 615.140: DISTRIBUTION OF HANDBILLS AND COMMERCIAL FLYERS**

In addition to the other regulations contained in this Chapter and this Code, a solicitor or canvasser leaving handbills or commercial flyers about the community shall observe the following regulations:

1. No handbill or flyer shall be left at, or attached to any sign, utility pole, transit shelter or other structure within the public right-of-way. The police are authorized to remove any handbill or flyer found within the right-of-way.

2. No handbill or flyer shall be left at, or attached to any privately owned property in a manner that causes damage to such privately owned property.
3. No handbill or flyer shall be left at, or attached to any of the property having a "no solicitor" Sign of the type described in Section 605.375 1 or 2.
4. No person shall throw, deposit or distribute any handbill or flyer upon private premises which are inhabited except by handing or transmitting same directly to some person, then present upon such private premises. Provided, however, that in the case of inhabited private premises which are not posted against solicitors or solicitors and canvassers, a solicitor or canvasser, unless requested not to do so by someone on such premises, may place or deposit any such handbill or flyer in or upon such premises if such handbill or flyer is so placed or deposited as to secure or prevent such handbill or flyer from being blown away or drifting about such premises or sidewalks, streets or other public places; and further provided that mailboxes may not be used for handbills or flyers unless specifically allowed by federal law.
5. Any person observed distributing handbills or flyers shall be required to identify himself/herself to the police (either by producing an identification card or other form of identification). This is for the purpose of knowing the likely identity of the perpetrator if the city receives a complaint of damage caused to private property during the distribution of handbills or flyers.

And says as to:

### **SECTION 615.150 GENERAL PROHIBITIONS**

No peddler, solicitor or canvasser shall:

1. Enter upon any private property where the property has clearly posted in the front yard a sign visible from the right of way (public or private) indicating a prohibition against peddling, soliciting and/or canvassing as the case may be. Such sign need not exceed one square foot in size and may contain words "no soliciting" or "no solicitors", "no peddling" or "no peddlers", or "no canvassing" or "no canvassers", or any combination thereof, in letters of at least two inches in height.
2. Remain upon any private property where a notice in the form of a sign or sticker is placed upon any door or entrance way leading into the residence or dwelling at which guests would normally enter, which sign contains the words similar to that specified in subsection 1., above and which is clearly visible to the peddler, solicitor or canvasser.
3. Use or attempt to use any entrance other than the front or main entrance to the dwelling, or step from the sidewalk or indicated walkway (where one exists) leading from the right-of-way to the front or main entrance, except by express Invitation of the resident or occupant of the property.
4. Remove any yard sign, door or entrance sign that gives notice to such person that the resident or occupant does not invite visitors.
5. Use or attempt to use any entrance other than the front or main entrance to the dwelling, or step from the sidewalk or indicated walkway (where one exists) leading from the right-of-way to the front or main entrance, except by express invitation of the resident or occupant of the property.
6. Enter upon the property of another except between the hours of 9:00 a.m. and 8:00 p.m. in the hours of Central Standard Time, and 9:00 a.m. and 9:00 p.m. in the hours of Central Daylight Time.

Except that the above prohibitions shall not apply when the peddler, solicitor, or canvassers has an express invitation from the resident or occupant of a dwelling allowing him/her to enter upon any posted property.

And as to:

### **SECTION 615.110: DISPLAY OF IDENTIFICATION CARD**

**Each identification card shall (when the individual for whom it was issued is acting as a peddler or solicitor) be worn on the outer clothing of the individual, as so to be reasonably visible to any person who might be approached by said person.**

**BY SIGNING THIS FORM, YOU ARE VERIFYING YOU HAVE READ, UNDERSTOOD AND AGREE TO ABIDE BY THE FOREGOING REGULATIONS AND PROHIBITIONS.**

I certify (or declare), under penalty of perjury under the laws of the State of Missouri, and Ordinances of the City of Cottleville that the foregoing statement is true and correct. Furthermore, I am also cautioned that making a false or misleading statement to a Police Officer in the City of Cottleville is an ordinance violation which is punishable in a court of law.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Print Name \_\_\_\_\_

**Remit completed application along with payment to:**

**Cottleville Police Department – Lower Level  
5490 Fifth Street  
Cottleville, MO 63304**

<b>FOR OFFICE USE ONLY</b>		
Total Amount Paid: _____	Check # _____	Fee Receipt #: _____
Investigator: _____	DSN: _____	
Date Investigation Conducted: _____		
Applicant Approval Status:    APPROVED        DENIED        DELAYED--PENDING FURTHER INVESTIGATION		
Investigator Signature: _____	Date _____	
Notes: _____		
_____		
_____		