



BOARD OF ADJUSTMENT
VARIANCE REQUEST

APPLICANT(S): _____

ADDRESS: _____

PHONE: _____

LOCATION: _____

PROPERTY OWNER(S): _____

(Name)

(Address)

(Phone)

LEGAL DESCRIPTION OF PROPERTY: (Type here or attach photocopy) _____

PRESENT ZONING: _____

VARIANCE REQUESTED: _____

JUSTIFICATION FOR VARIANCE REQUESTED:

Names and addresses of every landowner and resident adjoining your property, across the street from your property and oppositely cornered from your property within 185 feet (please provide an electronic text formatted copy of these names and addresses as well):

You must attach Six (6) folded copies of a survey, site plan or scaled drawing showing the boundaries of the subject property, all existing improvements and all proposed improvements related to the requested variance. You must also provide any other information and documentation requested by the City Engineer.

You must remit \$800.00. If the expenses exceed the amount of deposit, you shall be obligated for payment of all such additional charges.

Applicant's Signature

Date

Owner's Signature

Date

NOTE: By affixing signatures to this application form, the Applicant and Owner hereby verify that: they have reviewed the applicable zoning regulations; they are familiar with the specific requirements relative to this application; and they take full responsibility for this application. The above signatures further indicate that the information provided on this form and on any additional data attached hereto is true, complete, and accurate.

