



5490 Fifth Street, Cottleville, MO 63304

Department of Development and Engineering Services

Phone: (636) 498-6565 Fax: (636) 498-6575

FINAL PLAT APPLICATION

Application No.: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Filed: \_\_\_\_\_

OWNERSHIP INFORMATION:

Property Owner: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

APPLICANT INFORMATION:

Name of Applicant(s): \_\_\_\_\_

Applicant(s) Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

DESIGN CONSULTANT INFORMATION:

Name of Consultant(s): \_\_\_\_\_

Consultant(s) Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

LOCATION OF PROJECT:

Development Name: \_\_\_\_\_

Address: \_\_\_\_\_ Tax Parcel Number(s): \_\_\_\_\_

Current Land Use: \_\_\_\_\_ Size of Parcel (Sq.Ft. or Acres): \_\_\_\_\_

Legal Description of Property (other than address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Department of Development and Engineering Services

Phone: (636) 498-6565 Fax: (636) 498-6575

FINAL PLAT APPLICATION

ZONING REQUEST:

Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Purpose of Zoning Change: (Include the maximum # of residential units or non-residential square footages)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REQUIRED DOCUMENTATION:

- Application Fee \$\_\_\_\_\_ (See Development Fee Schedule). Please make a check payable to the City of Cottleville.
- 2 folded copies of the Preliminary Plat.
  - **IN ADDITION TO HARD COPIES, AN ELECTRONIC COPY OF ALL PLAN(S) ARE ALSO NEEDED.**
- A printed and electronic text formatted legal description of the property.
- The applicant is required to appear before the Commission.

ADDITIONAL INFORMATION:

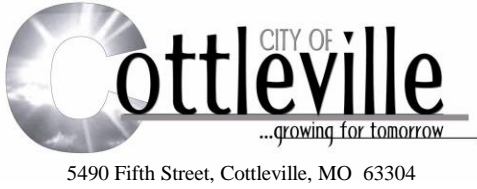
Every Preliminary Plat submitted to the Commission shall meet the following requirements:

- A. Proposed name of the subdivision, plat, etc.
- B. Names of owner and the engineer, surveyor or landscape architect responsible for survey and design.
- C. North arrow, a scale of 1" = 100' or larger and date.
- D. Approximate acreage in tract.
- E. Location map and key map on first page if more than one sheet.
- F. Accurate boundary survey with bearings and distances tied to surveyed identification points (monuments).
- G. Location of boundary lines and their relation to established section lines, fractional section lines or survey lines.

## **FINAL PLAT APPLICATION**

- H. Physical features of property including water courses, ravines, bridges, culverts, present structures, and other features important to lot and street layout.\*
- I. Topography of tract with contour interval of one, two or five feet.
- J. Names of adjacent subdivision and/or property lines around perimeter within 100 feet, showing any existing streets, highways, etc.
- K. Location and width of existing and proposed streets, roads, lots (approximate dimensions), alleys, building lines, easements, parks, school sites and other features of the proposed subdivision.
- L. Approximate gradients of streets will be shown.
- M. Designation of land use, whether for residential, commercial, industrial or public use and the present zoning district.
- N. Designation of utilities to serve proposed subdivision.
- O. Record owner, party preparing plat, and party for whom plat is required.
- P. Depict flood hazard boundaries as shown on currently published FEMA maps
- Q. Dication of all streets, public highways, alleys and land intended for public use together with lot restrictions signed by all owners and all parties who have mortgage or lien interests.
- R. In the event a subdivision is to have privately maintained streets, evidence of the methods for controlling and maintaining each private facility shall be submitted with the Final Plat. Such restrictions must be approved by the Planning and Zoning Commission and the Board of Aldermen before they may be recorded.
- S. Certification as to boundaries, monuments made by a registered land surveyor testifying that the above were made by him/her.
- T. In cases where the developer proposes to include other regulations, i.e., architectural control, covenants and deed restrictions shall be submitted to the Planning and Zoning Commission indicating the additional regulations and how they are going to be administered.

\* Off street parking if applicable.



**Department of Development and Engineering Services**

Phone: (636) 498-6565 Fax: (636) 498-6575

**FINAL PLAT APPLICATION**

**APPLICATION AGREEMENT:**

By affixing signatures to this application form, the Applicant and Owner hereby verify that: they have reviewed the applicable zoning regulations; they are familiar with the specific requirements relative to this application; and they take full responsibility for this application.

The Applicant/Owner further agrees to allow the City of Cottleville to enter onto the subject property to install a sign informing of any Public Hearing that may take place with respect to the application and further agree to allow the agents of the City of Cottleville to enter onto the subject property to inspect the land and buildings.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand this application, including any plans submitted, is public information. I authorize reproduction of any plans/reports for purposes of application processing and reporting.

\_\_\_\_\_  
Applicant's Signature                      Print Name                      Date

\_\_\_\_\_  
Consultant's Signature                      Print Name                      Date

This application is made with my full knowledge and consent.

\_\_\_\_\_  
Owner's Signature                      Print Name                      Date