



# Pavilion Reservation Form

**Non-Refundable Reservation Fee**

5490 Fifth Street  
Cottleville, Mo 63304

Ph: 636-498-6565  
cityofcottleville.com

Responsible Party Contact Name

Telephone Number

Home Address

Email Address

Group/Organization Name

Approx. # of attendees

Event Date

\*Time event to BEGIN

\*Time event to END

Describe Usage of Pavilion: \_\_\_\_\_

**Pavilion to be Reserved for four (4) hour block(s) of time:**

- ❖  COTTLEVILLE RESIDENT \$50.00     NON-COTTLEVILLE RESIDENT \$100.00

Pavilion A .... Legacy Park near the playground - holds 80 people

- ❖  COTTLEVILLE RESIDENT \$35.00     NON-COTTLEVILLE RESIDENT \$70.00

Pavilion B .... Legacy Park near the dog park - holds 40 people

Pavilion C .... Legacy Park off Cottleville Parkway - holds 40 people

Pavilion D .... Legacy Park off Cottleville Parkway - holds 60 people

Pavilion 1 .... Scott A. Lewis Park in Miralago Place Subdivision- holds 60 people

Pavilion 2 .... Hansen Park behind Mercy Kids - holds 60 people

- *Petting Zoo, bounce house, bubble bus, snow cone vendor, balloon artist, face painting, etc. require liability insurance. Please attach a copy of the company's liability insurance listing "The City of Cottleville" as an additional insured to your reservation form.*

I, the undersigned, understand & accept terms & conditions listed with this document. I, the undersigned, accept full responsibility for the usage of the above named property for my group and/or organization. I will accept full responsibility for any damage to the outdoor facilities [to include structures, tables, benches, or fixtures] as well as disposing of any and all trash my group should acquire.

**X**

Signature

Printed Name

Date

Cottleville Office Use							
Date Application Received					Check No:		
Fee Receipt No:					Addition Fee for Damages:		
Total Amount Paid: \$					Notes:		