



Temporary Sign Permits can be issued;
Not to exceed four (4) occasions/events
per calendar year, for up to thirty (30)
day periods, not running concurrently.
Old Town Historic District may use one
(1) A frame/sandwich board sign at any
time without a permit.

Temporary Signage Application

\$50.00 nonrefundable

5490 Fifth Street
Cottleville, Missouri

Ph: 636-498-6565
Fx: 636-498-6575

Temporary Sign/Banner/Cold Air Balloon/Ground Flag Application

A temporary sign permit must first be submitted and approved by the City Administrator. No one shall erect signage on the public right-of-way, nor City Property, nor public utility poles, nor traffic sign/signal/device. Your sign(s) must be secured & maintained. Failure to comply may result in the removal/disposal of your sign(s). All temporary sign(s) shall be located on the site of the subject business or event being advertised, **One sign per street address** – if applicable, one per public street frontage.

- Application Fee: Please include fifty dollars (\$50) payable to "City of Cottleville".
- What number of Temporary Signage is this for this calendar year? First Second Third Fourth

Please Print Clearly

DATE: _____

BUSINESS / ORGANIZATION NAME: _____

APPLICANT NAME: _____

BUSINESS PHONE #: _____

MOBILE NUMBER: _____

EMAIL ADDRESS: _____

FAX NUMBER: _____

PROPERTY ADDRESS _____

Description of the proposed sign including verbiage and size – temporary signage in residential zoning districts shall not exceed six (6) square feet; and temporary signs in all other zoning districts shall not exceed thirty-two (32) square feet.

(/ /) thru (/ /)

Dates the Sign(s) will be posted

Number of Days Exhausted without permit

X

Signature of Applicant & Title _____

Print Name _____

Cottleville Office Use							
Date Application Received				Check No:			
Fee Receipt No:				Date License Issued:			
Total Amount Paid:				Notes:			

X
REVIEWED BY _____

DATE _____

APPROVED

NOT APPROVED